



MINISTRY OF WATER, SANITATION AND IRRIGATION
UPPER TANA CATCHMENT NATURAL RESOURCES MANAGEMENT PROJECT (UTaNRMP)
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5TH CALL FOR PROPOSALS

FROM COMMON INTEREST GROUPS (CIGs) FOR MARCHING GRANTS TO IMPLEMENT INCOME GENERATING ACTIVITIES.

1. BACKGROUND

The Upper Tana Catchment Natural Resources Management Project is funded by the Government of Kenya, International Fund for Agricultural Development (IFAD), Spanish Trust Fund and the Local community. The Project Lead Agency is the Ministry of Water, Sanitation and Irrigation and the Project Completion Date is 31st December 2022. The goal of the project is to “contribute to reduction of rural poverty in the Upper Tana river catchment”. This goal is pursued via two development objectives which reflect the poverty-environment nexus namely (i) increased sustainable food production and incomes for poor rural households living in the project area; and (ii) sustainable management of natural resources for provision of environmental services.

The project is being implemented in the Upper Tana Catchment along 24 river basins and the tributaries of the four (4) river basins formerly under the Mt Kenya East Pilot Project for Natural Resources Management that drain into Tana River as follows:

Tributaries of former Mt Kenya Pilot Project for NRM (MKEPP) River Basins (4)	Ena (Itimbogo, Thuura and Gangara) Kapingazi/Rupingazi (Kiye, Thambana, Itabua and Kathita), Kathita (Gaciama /Kinyaritha, Kuuru, Riji), Mutonga/Kithinu (Naka, Nithi, South Maara, North Maara and Thuci)
High Priority River Basins for UTaNRMP (12)	Maragua, Murubara, Nairobi, Ragati, Rujiweru, Rupingazi, SabaSaba, Thangatha, Thanantu, Thiba, Thika/Sasumua, Thingithu
Twelve (12) Other River Basins for UTaNRMP	Amboni/Muringato, Iraru, Kayahwe, Chania, Mara, Mariara, Mathioya, Nyamindi, Ruguti, Rwamuthambi, Sagana and Ura

The project area is in six counties namely; Embu, Tharaka Nithi, Meru, Nyeri, Kirinyaga and Murang'a and the area includes the Mt. Kenya and Aberdares National Parks and surrounding Forest Reserves.

2. MATCHING GRANTS TO COMMON INTEREST GROUPS.

The project is implemented through a Community Driven Development approach (CDD). The project provides Matching Grants to Common Interest Groups (CIGs) to support them implement Income Generating Activities (IGAs) upon submission of acceptable proposals. The Grants will be output-based with release of funds being made in tranches upon the achievement of milestones specified in the grant implementation agreement between the Project Coordinating Unit (PCU) and the CIGs.

The successful CIGs will receive an initial advance of the grant amount, and will subsequently lodge requests for further disbursement as each milestone is achieved and relevant milestone reports submitted. The PCU will engage the services of an Independent Oversight Agent (a private service provider) to appraise submitted proposals (both desk and field) and carry out implementation monitoring to verify the milestone achievements before subsequent release of funds. This milestone-based disbursement system is intended to strengthen accountability and transparency and ensure accomplishment of agreed implementation targets.

The project activities funded under this window must be income generating in nature and with positive impacts to the environment.

For this call for proposals, the project is focusing on the following areas that have been found to have high impacts:

- a) **Agriculture/ horticulture: Tissue Culture Bananas, Fruit Trees and Upland Arrowroots;**
- b) **Livestock production: Dairy Cows, Dairy Goats and Improved Local Poultry (Kienyenji);**
- c) **Energy saving technologies: Institutional energy saving stoves (Jikos)**

3. FUNDING

The successful CIG will be required to contribute 30% of total costs of proposal (10% cash and 20% labor and materials) while UTaNRMP will provide matching grants of up to a maximum of 70% of Project cost, except youth groups and persons with disabilities (PWDs) where the group contribution will be 10% (3% cash and 7% in form of labor and materials) or as the specific case may be determined. For this category, the maximum grant from UTaNRMP is 90% or as the case may be determined. **In all proposals, groups must indicate the total amount the CIG will contribute and the requested donor amount.**

4. ELIGIBLE FOCAL DEVELOPMENT AREAS (FDAS) AND RIVER BASINS BY COUNTY.

a) **Proposals must be from the Sixty-Five (65) 4th Level Focal Development Areas (FDAs) i.e. FDAs that did not get a second chance to submit proposals. These are as follows:**

S/No	County	River Basin	Name of FDA
1	Murang'a	Maragua	Itherui
2		Sabasaba	Kimwe
3		Sabasaba	Mukimi

4		Kayahwe	Kiandi
5		Mathioya	Nyamuga
6		Mathioya	Rugi
7		Kayahwe	Kamutheki
8		Kayahwe	Kagakika
9		Kayahwe	Gakawa
10		Kayahwe	Weka
11		Mathioya	Kikanya
12		Mathioya	Iyego
13		Mathioya	Kiamara
14		Mathioya	Gikerwa
15		Mathioya	Mugugaini
16		Mathioya North	Nyakianga Gikoe
17		Mathioya North	Rwandu
18		Mathioya North	Kiaka
19		Mathioya North	Kakikaga
20		Mathioya North	Kiru
21	Nyeri County	Kagumo/ Sagana	Thuta
22		Gura/Sagana	Githukaikia
23		Ruarai/ Sagana	Ithaga
24		Kagumo/Sagana	Karima
25		Gura/Sagana	Aguthi /Gaaki
26		Sagana	Mugigika
27		Sagana	Rugango
28		Sagana	Gamuga
29		Rongai/Sagana	Karonga
30		Chania	Mukaro
31		Rongai/Sagana	Kirima
32		Sagana	Thikimicha
33		Sagana	Tathirwa
34		Amboni/Muringato	Kanya
35		Amboni/Muringato	Karithu
36		Sagana	Ruguru
37		Amboni/Muringato	Machaki
38		Sagana	Karundu Thegenke
39	Chania	Kamakwa	
40	Meru	Ura	Giika
41		Ura	Kanuni
42		Ura	Antubochiu
43		Ura	Kanthiari
44		Mariara	Mukiki
45		Mariara	Mukinduka
46		Mariara	Manywembu
47		Mariara	Kibaranyaki
48		Iraru	Kibugagii
49		Iraru	Bukiki
50	Tharaka Nithi	Ruguti	Kamugi
51		Ruguti	Mukamu
52		Ruguti	Upper Ruguti
53		Ura	Gatithni
54	Ura	Kiruaki	
55	Kirinyaga	Nyamidi	Kimakangu
56		Sagana	Rukanga
57		Nyamidi	Kathunya
58		Rwamuthambi	Ngothi
59		Rwamuthambi	Kanyakia
60		Rwamuthambi	Kimagaki
61		Nyamidi	Mukima
62		Nyamidi	Jerusalem
63		Nyamidi	Riamatha
64		Rwamuthambi	Kigasa
65		Nyamidi	Nyaruka

b) **Youths and Vulnerable Groups/Persons Living with Disabilities (PLWDs) can apply from all Project FDAs**

5. ELIGIBILITY CRITERIA

The applicant must be registered as a community group or cooperative society/association by a relevant government institution/body. In addition, the group must:

- i. Comprise of minimum of fifteen (15) households /families/members (and not couples),
- ii. Be an active group (with up to date registration) and have been in existence for the **last 6 months;**
- iii. Have a bank account with a Commercial Bank;
- iv. Provide evidence of ability to contribute the required 30%, 10% or evidence of availability of the same in their bank account in form of cash, labor and materials;
- v. Be based at the **Project Focal Development Area (FDA)** listed above except for youths, vulnerable groups and PLD groups and proposal endorsed by the Focal Development Area Committee (FDAC) and the relevant technical county officers (relevant to the proposal) including Sub County Social Development Officers.

vi. The proposed project proposal must be drawn from respective FDA priorities identified in the Community Action Plan (CAPs).

6. INELIGIBLE PROPOSALS – proposal will not be eligible if:

- i. The group is bankrupt or insolvent, being wound up, or having their affairs administered through the courts;
- ii. CIG officials have been convicted of an offence concerning their professional conduct;
- iii. The CIG officials have been found guilty of grave professional misconduct;
- iv. The group has not fulfilled its obligations relating to the payment of statutory contributions or taxes;
- v. The group or its officials are subject of a judgment for fraud, corruption, involvement in a criminal organization or any other illegal activity; and
- vi. The group or their officials are subject to a conflict of interest or conflicting activities.

NB: Submission of proposal by a CIG is not a guarantee the proposal will be funded.

7. DURATION

The proposed activities are to be completed within a **12-month** time frame.

8. DEADLINE

The deadline for submission of the duly signed proposal by County Project Coordinators (CPC) to Project Coordinating Unit (PCU) office-Embu will be on **11th January 2021**. Other deadlines are; on **21st December 2020** deadline for CPC to receive proposals from FDACs and on **15th December 2020** deadline for CIGs to submit proposals to FDACs.

9. APPLICATION FORMS AND ENQUIRIES

Application forms and matching grants guidelines are available at the following offices and **the forms are not for sale**. The forms can also be downloaded from the project website. Please report to the Project Coordinator any person selling the proposal forms or demanding for payment in order to endorse the proposal forms.

i. Project Coordinator

Project Coordination Unit Office
Upper Tana Natural Resources Management Project (UTaNRMP)
P.O. Box 996 -60100. Tel +254-68-2231376
Embu
Email: utanrmp@gmail.com **Website:** www.utanrmp.or.ke

ii. County Offices

County Project Coordinator
Embu County
P.O Box 542-60100
Embu West -Water Offices
Embu

County Project Coordinator
Regional Commissioner's Building
Nyeri County
P.O Box 1343
Nyeri

County Project Coordinator
Tharaka Nithi County
Meru South -Water Offices
P.O. Box 263-60400
Chuka

County Project Coordinator
Murang'a County
Murang'a -WRMA Sub region office
P.O. Box 460
Muranga

County Project Coordinator
Meru County
Next to Meru WRMA Sub -Region office
P.O. Box 1152
Meru

County Project Coordinator
Kirinyaga County
Kirinyaga WRMA Sub -Region office
P.O. Box 360
Kerugoya

iii. County and Sub-County Social Development Offices

Embu Nyeri Kirinyaga
Tharaka Nithi Muranga Meru

iv. All chairpersons of the 65 Focal Development Areas (FDAs)

Project Coordinator
Upper Tana Catchment Natural Resources Management Project (UTaNRMP)
For: Principal Secretary
Ministry of Water, Sanitation and Irrigation